



Request for Proposals

Preservation Buffalo Niagara is accepting written proposals from qualified firms to provide architectural and engineering services in connection with the East Side Commercial Building Stabilization Fund.

Proposals shall be submitted no later than 4 p.m., Monday, May 9th.

Proposals may be emailed in electronic format as one single PDF to jfisher@pbnsaves.org in which case the subject line must read Response to ESCBSF RFP or may be mailed or hand delivered in a sealed envelope to be addressed to:

Jessie Fisher, Executive Director
Preservation Buffalo Niagara
617 Main Street, Suite 201
Buffalo, NY 14203

Mailed or hand delivered proposals shall be clearly marked on the envelope as "Response to ESCBSF RFP."

About Preservation Buffalo Niagara

Preservation Buffalo Niagara (PBN) is a 501c-3 Corporation located in Buffalo, New York. PBN is the region's only full-service, professionally staffed preservation organization, empowering Western New York communities to champion historic preservation as a means of creating more culturally rich, vibrant, affordable, and sustainable communities. PBN serves the five western-most New York counties (Erie, Cattaraugus, Chautauqua, Niagara and Wyoming) with particular focus on the cities of Buffalo and Niagara Falls. Our mission is to identify, protect, and promote our region's unique architecture and historic legacy. PBN accomplishes this through advocacy, education, and direct development and construction projects. For more information about Preservation Buffalo Niagara, visit <https://preservationbuffaloniagara.org>. PBN is a part of East Side Avenues, a unique public/private partnership that provides capital and organizational support to transformational projects in targeted areas along four East Side commercial corridors.

About the East Side Commercial Building Stabilization Fund

As part of the East Side Corridor Economic Development Fund (an initiative of Governor Andrew M. Cuomo's Buffalo Billion), Empire State Development (ESD) established a \$5 million East Side Commercial Building Stabilization Fund that will help to protect the fabric, density, character, and community on the East Side – making sure that building assets on the East Side that may have current challenges are able to be maintained for prospective future development as mixed-use, retail, and commercial uses, and can help to build up the strong commercial activity already present in areas on the East Side.

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The Fund will provide a dedicated funding source that will support near-term stabilization of at-risk historic buildings on the East Side with preference given to those buildings along commercial corridors especially in the target investment areas of the East Side Corridor Economic Development Fund. The Fund will support smaller seal-up efforts such as roof patching, mothballing precautions, etc.—or rather, correcting obstacles that are preventing active use and business activity – to help prevent crisis-level failures in the future or, even worse, additional emergency demolitions of the existing urban fabric along commercial corridors. It will ensure that buildings with code violations or structural deficiencies, but where there is not a currently viable project, are not torn down as a short sighted “solution”; rather, such buildings will be kept viable through the Fund, so that when there are market opportunities, the resources themselves will be intact and available for re-use.

Services Required

As part of this work, we are in need of architectural services for the following tasks:

- Assistance in preparing scope of work descriptions;
- Assistance in project cost estimating (can be done by a sub-consultant if desired but must be included in the response);
- Assistance in procuring and evaluating three quotes for each project;
- Construction management and oversight during the contract period for each project.

Projects will be small scale in nature, with most projects not exceeding \$150,000 in work, with approximately ten – fifteen total projects. Projects will mainly consist of roof repairs or replacements, siding and/or masonry repairs, and other types of structural work. Please note, full bid packages are not required. In an effort to keep costs affordable, written scopes of work keyed to building plans and photographs are the focus of this work with drawings prepared only when necessary to communicate the exact nature of work. It is anticipated that this work will take place over a twelve month period commencing in June 2022.

To submit a proposal, please include:

- Firm/Principal Profile
- Profile of staff to be assigned to the project
- Fee structure, including hourly rates for each project component
- Any timing constraints we should be aware of
- M/WBE status

Responses and Questions may be directed to Jessie Fisher at jfisher@pbnsaves.org.