

Historic Plaque Program Application



Western New York has a rich history and a distinctive architectural character – one that appeals to residents and visitors alike. Preservation Buffalo Niagara is proud to celebrate this heritage with our Historic Plaque Program. These custom-made plaques will have the date the building was built as well as information pertaining to the original owner and, if applicable, the historic district it is located within. Not only do these plaques share the history of a home or building, they also acknowledge the stewardship of an owner in preserving and maintaining its historic character.

Eligibility:

Plaques are available for properties that are individually landmarked or are a contributing resource in a local, State, or National Register Historic District. Properties must also retain their historic character and be in a good state of preservation. This eligibility is based on the Secretary of the Interior's standards for Rehabilitation. Property owners must complete an application form and submit it to PBN along with information about the building's construction, specifically information confirming the built date and the original owner, and a photograph.

Process:

Plaque applications are processed four times a year with the deadlines being December 31st, March 31st, June 30th, and September 30th. Once submitted, applications are reviewed by Preservation Buffalo Niagara. If deemed eligible, the property's history is confirmed and the plaque layout is drafted. Once plaque layout is agreed on by PBN and the property owner, the plaque is ordered and cast. Estimated delivery of completed plaque is 5-7 weeks from order date.

Cost:

The cost of the plaque is \$250 for PBN Members and \$300 for non-members and includes an Individual membership to PBN. Please make checks payable to 'Preservation Buffalo Niagara'. A check or credit card information must accompany a submitted application but payment will not be processed until the application has been approved.

Application Submission:

Please ensure that the following is included in your submission.

- Completed Application form
- Check payable to 'Preservation Buffalo Niagara' or credit card information
- Historical documentation supporting the property history included in Application form
- Recent photograph of the property, and historic photograph(s) if available

Applications may be mailed to:
PBN Plaque Program
Preservation Buffalo Niagara
617 Main Street, Suite 201
Buffalo NY 14203

Questions or digital applications can be sent to:
help@pbnsaves.org
please use the subject line "Plaque Application"

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Property Information

Property Address _____

Property Owner _____

Applicant's name (if different than owner) _____

Mailing address (if different than Property Address) _____

Phone (____) _____

Email _____

Is the property on the National Register of Historic Places? Yes No

If so, is it Individually listed or within a Historic District? *(please specify the district)*

Is the property on a local list of historic places? Yes No

If so, is it Individually listed or within a Historic District? *(please specify the district)*

Please briefly describe the property:

(i.e. "A three-story wood frame Queen Anne style house with a stone foundation and a wood front porch...)

Has the property been modified or renovated?

Yes No

If so, please list when and what was done:

History

Date of construction: _____

How/where was date of construction was obtained: _____

Is there an historical or common name associated with the property? Yes No

If so, please list: _____

Please provide any information about the initial construction of the property, the original owner, and other early occupants: *(use additional sheets if necessary)*

Please list any significant historical or cultural events or individuals associated with the property:
(use additional sheets if necessary)

Please submit this completed form along with a current photograph of the property, any historical photographs of the property, and any copies of supporting documentation which was used in answering the pervious questions.

Cost:

- \$250 PBN Member
- \$300 Non-member (includes an Individual membership)

Payment

- Check enclosed
- Credit Card No. _____ Exp.: ____/____

Billing Address: _____

Owner Signature

Date

May we highlight your property in PBN promotional materials? Yes No